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6<sup>th</sup> April 2026

Dear Councillor,

You are hereby summoned to attend the next meeting of Kirkland Parish Council for the purpose of transacting the following business. To be held on **20th April 2026 at 7.00pm.**

**A M. Nicholls**

Clerk to the Parish Council

## **ANNUAL PARISH COUNCIL MEETING/ Followed by Parish Council Meeting**

### **A G E N D A**

**1. Election of Chairman**

**2. Election of Vice Chairman**

**3. Apologies for Absence**

To accept apologies for this meeting.

**4. Declaration of Interests**

Councillors are asked to declare any interests on agenda matters and reminded that any change in interests must be notified to the clerk within 28 days.

**5. Minutes of the Previous Meeting**

Councillors are asked to accept the minutes of 26<sup>th</sup> January 2026 sent by email, for your approval.

**6. Public Participation**

Standing Orders will be adjourned to allow guests and residents to speak.

**Residents requesting to speak**

Standing Orders will be resumed.

**7. Dates of future Parish Council meetings**

Councillors are asked agree and accept the dates for future meetings which will take place at Kirkland Memorial Hall at **7.00 pm** unless a change is agreed by the Parish Council.

**8. Election Of Representatives**

Responsible Financial Officer – Parish Clerk

Cheque Signatures – Cllr. Davies

Internal Auditor –

Representative on the Memorial Hall Committee

Representative on the School House Trust

Representative on the Wyre Area Lancashire Association of Local Councils

Representative on Churchtown in Bloom

Representative on Churchtown Flood Action Group

Defibrillator

**Followed by the Parish Council Meeting**

**9. Declaration of Interests**

Councillors are asked to declare any interests on agenda matters and reminded that any change in interests must be notified to the clerk within 28 days.

**12 Finance****Bank reconciliation to 31<sup>st</sup> March 2026****Accounts, bank reconciliation, internal scrutiny reports to 31<sup>st</sup> March 2026**

Electronic copies delivered; Councillors are asked to scrutinise these documents?

Receipts since the last meeting:

Precept £

Interest £

Lottery £

Councillors are asked to consider the following payments;

Please note payments for the Churchtown Flood Group and Churchtown in Bloom are from funding and not Kirkland Parish Council, who administers these funds.

**Standing Orders and Direct Debits**

Easy Web Sites £30.36

01/04/2025	Rob Ward	Lengthsman March 2025	637.3
01/04/2025	A Nicholls	Expenses	£4.50
01/04/2025	Easy Web	Website	£30.36
07/04/2025	A Nicholls	New year stationery	£12.93
	J R		
10/04/2025	Vegetation	Lengthsman Final payment	£720.00
14/04/2025	K Davies	Community Printing	£36.46
24/04/2025	A Nicholls	Reimburse Copier paper/Part Community Use	£23.61
28/04/2025	Elan City	2 SplDS	£5,614.78
29/04/2025	K Davies	VE day celebrations flags etc	£13.65
30/04/2025	A Nicholls	A Nicholls April 2025	£239.89
30/04/2025	A Nicholls	A Nicholls April 2025 working from home	£26.00
01/05/2025	Easy Web	Website	£30.36

**13. Verbal Reports for information**

Report from the representative on Kirkland Memorial Hall

Report from the representative on The School House Trust

Wyre Area Lancashire Association of Local Councils

Churchtown in Bloom

Parish Lengthsman

FLAG

**14. Agenda for next meeting**

Any items that will need a resolution will be deferred to the next meeting and placed on the agenda to allow information on the subject to be gathered

**15. Questions for other members**